



**SKATER HOCKEY**

## **CRUSADERS SKATER HOCKEY CLUB WELFARE OFFICER**

### **Role Description**

Everyone in hockey has a responsibility to safeguard and protect young people. The role of club welfare officer is primarily to promote good practice within the club, to be a named point of contact for young people, parents, coaches and volunteers and to understand the reporting procedures of Inline Skater Hockey in case a concern is raised.

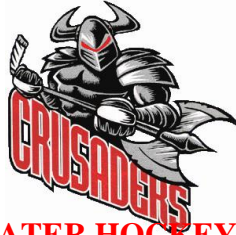
The information below outlines the role, and skills and knowledge for a club welfare officer. The Crusaders Skater Hockey Club will be offering training to people in this role. Templates are available to assist with all aspects of safeguarding and protecting young people.

#### **ROLE**

- To be the first point of contact for staff, volunteers, parents and young people where concerns about welfare, poor practice or child abuse are identified.
- Implement the club's reporting and recording procedures.
- Promote the club's best practice guidance/code of ethics within the club.
- Assist the club to fulfil its responsibilities to safeguard young people.
- Assist the club to implement its child welfare implementation plan.
- Assist volunteers in keeping their certificates and qualifications up to date.
- Sit on the club's management committee
- Ensure confidentiality is maintained.
- Promote anti-discriminatory practice.
- Be the first point of contact with the England Hockey Lead Child Welfare Officer
- Maintain contact details for local social services, police and the Local Safeguarding Children Boards (LSCB) in case of an emergency.

#### **EXPERIENCE & KNOWLEDGE**

- Know club's policy and procedures related to safeguarding and protecting young people.
- Know club's role and responsibilities to safeguard the welfare of young people – boundaries of the club welfare officer role.
- Knowledge of the England Hockey's Safeguarding and Protecting Young People in Hockey Policy & Procedures



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- Basic knowledge of roles and responsibilities of local statutory agencies (social services, police and Local Safeguarding Children Board). The Welfare Officer should have full contact details for their local agencies.
- Awareness of equalities issues and child protection.
- Basic knowledge of core legislation, government guidance and national framework for child protection.

### **SKILLS**

- Approachable
- Child focused
- Basic administration
- Basic advice and support provision
- Communication
- Maintain records
- Ability to promote organisation's policy, procedures and resources
- Interpersonal

## **CRUSADERS SKATER HOCKEY CLUB WELFARE OFFICER IS:**

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